



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
stoner@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: July 19, 2012

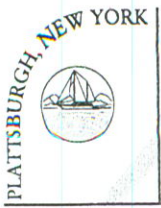
RE: Fire and Ambulance Responses

For this week's period: Thursday, July 12, 2012 to Wednesday, July 18, 2012
our Department has responded to the following:

Fire Calls	25
	1 brush fire
	5 system activations
	9 EMS assist
	2 bulding fires
	3 MVA
	1 electrical wiring/equipment problem
	1 chemical hazard
	1 flammable gas spill
	1 unauthorized burnng
	1 excessive heat/scorch
Ambulance Calls	45
Mutual Aid by CVPH	13

BUILDING INSPECTOR'S COMPLAINT REPORT: 07/17/12

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSP REPORT	CORRECTION	DATE OF CORRECTION
7/10/2012		HALEY DR	CONSTRUCTION DEBRIS	CB		CORRECTIVE ACTION IN PROCESS	
7/11/2012	5042	SOUTH CATHERINE ST	TALL GRASS	KB		CORRECTIVE ACTION IN PROCESS	
7/12/2012	178-80	MARGARET ST	SANITARY ISSUES	JM		CORRECTIVE ACTION IN PROCESS	
7/13/2012	295	MARGARET ST	UNREGISTERED VEHICLE	JM		CORRECTIVE ACTION IN PROCESS	
7/13/2012	43	MAIN MILL ST	MISCELLANEOUS COMPLAINTS	KB		CORRECTIVE ACTION IN PROCESS	
7/13/2012	5041	SOUTH CATHERINE ST	ELECTRICAL	KB		CORRECTIVE ACTION IN PROCESS	
7/16/2012		SOUTH CATHERINE ST	CAR PARKED ON LAWN	KB		CORRECTIVE ACTION IN PROCESS	



Plattsburgh, New York

Building and Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: (518) 563-7707
Fax: (518) 563-6426

July 17, 2012

Honorable Mayor Donald Kasprzak
Members of the Common Council
City Clerk
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor, Councilors and City Clerk:

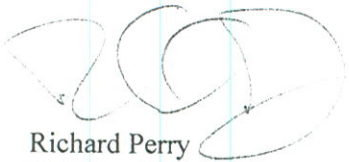
Please be advised that the Zoning Board of Appeals held a Public Hearing on July 16, 2012,
at 7:00 PM in the Common Council Chambers to hear:

<u>APPEAL</u>	<u>APPLICANT</u>	<u>REQUEST</u>
1889	LAKE CHAMPLAIN POOLS 106 BOYNTON AVENUE	CLASS B VARIANCE REQUESTING MORE SIGNAGE THAN ALLOWED, PROPOSING LED MESSAGE BOARD GRANTED
1898	JANET MCCOOEY 76 WALL STREET	CLASS B VARIANCE TO CONSTRUCT AN 8 FOOT FENCE IN A RESIDENTIAL DISTRICT WHICH RESTRICTS FENCES TO 6 FEET BOARD REQUESTS SPECIAL USE PERMIT APPLICATION
1936	PETER CHASE 48-50 CHAMPLAIN STREET	CLASS B VARIANCE CONSTRUCT A DECK WITHIN REQUIRED SETBACK, EXCEEDS LOT COVERAGE AND DEFICIENT IN OPEN SPACE GRANTED WITH STIPULATIONS
1937	MICHAEL PETTIT 111 COURT STREET	CLASS B VARIANCE CONSTRUCT A FENCE WITHIN GRANTED

1938

STONES SMOKEHOUSE AND MEAT PACKING
55 WEED STREET EXTENSION
59 WEED STREET EXTENSION
AKA 57 WEED STREET AND WEED STREET

ADMINISTRATIVE REVIEW
TO ALLOW A SLAUGHTER HOUSE
OPERATION WITH LIMITED
HANDLING OF LIVESTOCK
**BOARD UPHOLDS THE DECISION
THAT LIVESTOCK CANNOT BE
KEPT AS PART OF SLAUGHTERHOUSE**

A handwritten signature in dark ink, appearing to read 'Richard Perry', is written over a light blue circular stamp.

Richard Perry
Building Inspector

RP/dj

PROCUREMENT POLICIES AND PROCEDURES
FOR
THE CITY OF PLATTSBURGH

IT IS HEREBY RESOLVED BY, the Common Council of the City of Plattsburgh , County of Clinton, State of New York that to conform with the requirements of General Municipal Law, Section 104-b, Procurement Policies and Procedures, and

IT IS FURTHER RESOLVED, that goods and services which are not required by law to be procured pursuant to competitive bidding must be procured in a manner so as to assure the prudent and economical use of public moneys, in the best interests of the taxpayers, to facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances, and to guard against favoritism, improvidence, extravagance, fraud and corruption. To further these objectives, the Common Council is adopting internal policies and procedures governing all procurement of goods and services which are not required to be procured pursuant to the competitive bidding requirements of General Municipal Law, Section 103 or of any other general, special or local law, as follows:

I. Procedures for determining whether procurement is subject to bidding.

The procedures for determining whether a procurement of goods and services is subject to competitive bidding and documenting the basis for any determination that competitive bidding is not required by law is as follows:

A. Procedure: All procurement must be examined and categorized as follows:

1. GML Section 104-b Non-competitive Bidding:

- a). Purchase under \$20,000.00.¹
- b). Contract for public work below \$35,000.00.²
- c). Articles manufactured in a New York State correctional facility (Corrections Law Section 184, 186).

¹ increased under state law to \$20,000 effective June 22, 2010

² increased under state law to \$35,000 effective November 12, 2009

- d). Purchases from agencies for the blind or severely handicapped (State Finance Law Section 175-b).
- e). Purchases under a County contract (GML Section 103(3)).
- f). Purchases under a State contract (GML Section 104).
- g). Emergency purchases (GML Section 103(4)).
- h). Sole source purchases (GML Section 104-b).
- i). Professional Services (GML Section 104-b).
- j). True leases (GML Section 104-b).
- k). Insurance (GML Section 104-b).
- l). Second-hand equipment from another government (GML Section 103(6)).

2. GML Section 104-b - Competitive Bidding:

- a). Purchase contract of \$20,000.00 or more.
- b). Contracts for public work of \$35,000.00 or more.

3. Other Analysis:

a). Purchases should be evaluated to determine whether, over the course of the fiscal year, the City of Plattsburgh will spend in excess of the competitive bidding thresholds for the same or similar items or services. Prior year's budgetary appropriations should be referred to for this information and compared with current projections.

4. For all items determined not to be subject to competitive bidding for reasons other than dollar amount, a written notation of the facts justifying the particular category of exception must be made.

5. If full compliance with these documentation requirements is not practical, a note of explanation shall be made and placed with the purchase records.

C. Statutory Exceptions from These Policies and Procedures:

Except for procurement made pursuant to General Municipal Law, Section 103(3) (through county contracts), or GML section 104 (through state contract), State Finance Law, Section 175-b (from agencies for the blind or severely handicapped), Correction Law, Section 186 (articles manufactured in correctional institutions), or the items excepted herein (see below), alternative proposals or

quotations for goods and services shall be secured by use of written requests for proposals, written quotations, verbal quotations or any other method or procurement which furthers the purposes of General Municipal Law, Section 104-b.

1. City of Plattsburgh Purchases under County and State Contracts

- A. when there is only one provider of an item of equipment, material, product or service competitive pricing is not required.
- B. when there is more than one provider of the same (or functionally equivalent) item of equipment, material, product or service, the prices offered by all vendors shall be compared and the purchase made from the one offering the lowest price, taking transportation or shipping costs into consideration.
- C. **when an item is available for purchase on the** GSA Schedule Contracts, also known as Federal Supply Schedules, and at a price that is lower than the state contract price, or if the item is not listed on the state contract and the price is less than \$20,000 dollars, the item may be purchased on the GSA Schedule Contracts.
- D. **CONSTRUCTION EQUIPMENT AND LABOR RENTAL.** In 2012 Clinton County has contracts for the rental of construction equipment and labor which the City of Plattsburgh is permitted to piggyback on. The following guidelines apply to the use of such contracts:
 - a. All construction projects where the City Engineer's estimate of the total project cost is more than \$100,000 shall be competitively bid.
 - b. Where the estimated cost is less than 100k, equipment and labor may be rented under County Contract, provided:
 - i. the Engineer determines he has sufficient staff resources to monitor time and material expended on the job.
 - ii. the scope of work is specified in sufficient detail to permit a contractor to quote a lump sum price if requested to do so.
 - iii. ~~all the work let to a contractor can be performed by that contractor with his own crew and equipment.~~
 - iv. all the labor and equipment used by the contractor performing the work is listed on the county contract.
 - v. before letting the work, the City Engineer shall prepare an estimate of project cost which includes quantity time estimates for labor and equipment.
 - vi. when there is more than one contractor who has the labor and equipment to perform the work, the cost from each contractor shall be estimated by the Engineer using the engineer's time quantity estimates. This estimate shall be kept confidential until the work is awarded.
 - vii. for work with an estimated cost of less than 50k, the work may be awarded to the contractor with the lowest estimated cost based upon the engineer's cost

estimate, however, before the work is awarded, the contractor shall provide an estimate of time charges for labor and equipment.

- viii. for work with an estimated cost of more than 50k, the engineer shall request labor and equipment time budgets from each qualified contractor and compare all estimates before deciding whether to award the work.
- ix. in deciding whether to award the work under county contract, or competitively bid the work, the engineer may consider the accuracy of previous contractor time and cost estimates under county contract jobs, including county contract work for the county and other municipalities.

II. Methods of Competition to be used for Non-Bid Procurement:

The methods of procurement to be used are as follows:

Purchase Contracts for Goods Costing Less than \$20,000	
ESTIMATED COST	WRITTEN QUOTES
\$0 to \$6,000	2
\$6,001 - \$19,999	3
Public Works Contracts Costing Less than \$35,000	
\$0 - \$15,000	2
\$15,001 - \$34,999	3

Notes to Table

(a) The head of the Purchasing Department may approve purchases of Goods costing less than \$1,000 without Mayoral approval. All other purchases require prior Department Head and Mayoral approval. When the Mayor is unavailable, the Mayor Pro Tem or the City Councilor who is liaison to the purchasing department may approve the purchase.

(b) If the suggested number of written quotes cannot be obtained, this fact should be noted on the purchase order.

(c) Written quotes should be kept in the purchasing department's file.

(d) The requirement for written price quotes for the purchase of goods may be satisfied by copying the internet page where goods are offered for sale, or from internet price comparison web sites that report prices from more than one vendor. If a vendor who sells goods over the internet is rated by customers, a relatively low customer rating may be used as a basis for purchasing goods from a vendor other than one who offers the lowest price.

IV. Awards to Other Than Lowest Responsible Dollar Offeror:

Whenever any contract is awarded to other than the lowest responsible dollar Offeror, the reasons such an award furthers the purpose of General Municipal Law, Section 104-b above shall be explained by the purchasing department head in writing and attached to the purchase order.

V. Items Excepted From Policies and Procedures by Common Council :

A. There may be circumstances where the solicitation of alternative proposals or quotations, or accepting the lowest price or offer, will not be in the best interest of the City. These circumstances might include:

1. Emergencies where time is a crucial factor.

2. Procurement for which there is not viable competition (sole source items).

3. Procurement of professional services. Professional services or services requiring special or technical skill, training, expertise or familiarity with the policies, procedures, past practices and operational decisions of the City. The individual, company or firm must be chosen based on accountability, reliability, responsibility, skill, conflict of interests, reputation, education and training, judgment, integrity, continuity of service and moral worth. Furthermore, certain professional services to be provided to the City, e.g., legal and accounting services, impact liability issues of the City and its directors, including securities liability in circumstances where the City is issuing bonds. These qualifications and the concerns of the City regarding its liability and the liability of its officers are not necessarily found or addressed in the individual, company or firm that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures.

In determining whether a service fits into this category, the City shall take into consideration the following guidelines: (a) whether the services are subject to state licensing or testing requirements; (b) whether substantial formal education or training is a necessary prerequisite to the performance of the services; and (c) whether the services require a personal relationship between the individual and the officers of the City. Professional or technical services shall include but not be limited to the following: services of an attorney (including bond counsel); services of a physician; technical services of an engineer engaged to prepare plans, maps and estimates; services of a certified public accountant; investment management services; printing services involving extensive writing, editing or art work;

management of City-owned property; and computer software or programming services for customized programs, or services involved in substantial modification and customizing of pre-packaged software.

Banking and insurance services shall be procured by RFP submitted to not less than three providers.

VI. Input from Officers:

Comments concerning the policies and procedures shall be solicited from city officers involved in the procurement process prior to the enactment of the policies and procedures, and will be encouraged at all times hereafter.

VII. Supersedes Prior Policy; Effective Date. This policy restatement supersedes all previous policies concerning the purchase of goods and services. It is effective on the date it is adopted by Common Council resolution with respect to purchases made after that date.

VIII. Annual Review.

The Common Council shall annually review these policies and procedures. The Mayor shall be responsible for conducting an annual review of the procurement policy and for an evaluation of the internal control structure established to ensure compliance with the procurement policy. It is contemplated that the annual review will be made during annual budget preparation, or such other time as the Mayor may designate.

VIII. Unintentional Failure to Comply:

The unintentional failure to fully comply with the provisions of this General Municipal Law, Section 104-b shall not be grounds to void action taken, or give rise to a cause of action against the City of Plattsburgh or any officer or employee thereof.

IT IS HEREBY RESOLVED, that this resolution shall become effective on _____, 2012.



Plattsburgh, New York

Kevin R. Farrington, P.E.
City Engineer

Engineering & Planning Dept.
41 City Hall Place
Plattsburgh, New York 12901
518-563-7730
Fax: 518-563-3645

July 16, 2012

Mayor Donald Kasprzak
And
Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**REF: Request for Mayor to Sign Supplemental Agreement #1
For "Universal Master Municipal Multi-Modal (MM#4)
Agreement, Beekman Street, Durand Street, Lynde Street and
Stetson Avenue," Contract D025859, PIN 7MS362.30A**

Dear Mayor Kasprzak & Councilors:

It is requested that the Mayor be authorized to sign the **Universal Master Multi-Modal Project Supplemental Agreement Schedule No. 1 (MM#4)**.

This agreement will provide reimbursement from New York State for the milling, tack coat and paving for:

Beekman Street, Stratton Place – University Place
Durand Street, Cumberland Avenue – Saily Avenue
Lynde Street, Boynton Avenue to Elm Street
Stetson Avenue, Oak Street – Montcalm Avenue.

The total maximum amount authorized for reimbursement to the City will be **\$100,000**. Attached are seven (7) complete agreements for the Mayor to approve.

Very truly yours,

Kevin R. Farrington, P.E.
City Engineer

/dn

Atts.(7)

CC: City Chamberlain
Charles Roy, NYSDOT

7/16/2012

UNIVERSAL MULTI-MODAL PROJECT AGREEMENT FOR RESURFACING OF
Beekman Street (Stratton Place – University Place)
Durand Street (Cumberland Avenue – Saily Avenue
Lynde Street (Boynton Avenue – Elm Street)
Stetson Avenue (Oak Street – Montcalm Avenue)

NYS COMPTROLLERS CONTRACT # D025859

AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST
INSTANCE OF THE STATE MULTI-MODAL PROGRAM-AID ELIGIBLE COSTS
OF A CAPITAL PROJECT AND APPROPRIATING FUNDS

WHEREAS, a project for Beekman Street, Durand Street, Lynde Street and Stetson Avenue, **PIN 7MS362.30A** (the “project,”) is eligible for funding under Title 23 US Code, as amended, and New York State Multi-Modal Program administered by the NYS Department of Transportation (NYSDOT); and

WHEREAS, the City of Plattsburgh desires to advance the project by making a commitment of advance funding of the non-local share and funding of the full local share of the costs of the project, and

NOW THEREFORE, the Common Council, duly convened does hereby

RESOLVE, that the Common Council hereby approves the above-subject project, and it is hereby further,

RESOLVED, that the Common Council hereby authorizes the City Chamberlain to pay in the first instance 100% of the federal and non-federal share of the cost of the work for the project or portions thereof; and it is further,

RESOLVED, that the sum of **\$100,000.00** is hereby appropriated pursuant to amendment to the 2012 Capital Budget by this resolution and made available to cover the cost of participation in the above phase of this project and it is further,

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Common Council shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the City Chamberlain thereof, and it is further,

7/16/2012

RESOLVED, that the Mayor of the City of Plattsburgh be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests for Federal Aid and/or Multi-Modal Program Funding on behalf of the City of Plattsburgh with the NYSDOT in connection with the advancement or approval of the project and providing for the administration of the project and the municipality's first instance funding of project costs and permanent funding of the local share of federal aid and state-aid eligible project costs and all project costs within appropriations therefore that are not so eligible, and it is further,

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the project and it is further,

RESOLVED, that a certified copy of this resolution be filed with the Commissioner of Transportation of the State of New York by attaching it to any necessary agreement in connection with the project and it is further,


RESOLVED, this Resolution shall take effect immediately.

City Clerk



MUNICIPAL LIGHTING DEPARTMENT
(A Municipally Owned and Operated Power System)
Plattsburgh, New York

6 Miller Street
Plattsburgh, New York 12901
Ph # 518-563-2200
Fax: 518-563-6690

TO: Mayor Donald M. Kasprzak
FROM: William J. Treacy, P.E., Manager 
RE: Unpaid Final Bill Account Write-off
DATE: July 17, 2012

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from May 1, 2011 to May 31, 2011. . The approximate amount of the write-off will be \$3,834.25. The percentage of write-offs for this period is .35%.

Sales for this time period were **\$1,110,912.08**.

Payments on final accounts for this time period were \$2,342.48.

This write-off of unpaid bills represents 21 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

- 0 to \$50.00 – 2 customers
- \$50.01 to \$100.00 – 5 customers
- \$100.01 to \$150.00 - 3 customers
- \$150.01 to \$200.00 - 4 customers
- \$200.01 to \$250.00 - 2 customers
- \$250.01 to \$300.00 – 2 customers
- \$322.42 – 1 customer – no forwarding address
- \$363.30 – 1 customer – no forwarding address
- \$613.40 – 1 customer – no forwarding address

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain
Eileen Sickles, Account Systems Supervisor
Final Bill Account Write-off



Key Waterfront Revitalization Project Advancement in Clinton and Essex Counties

Notice of Funding Availability

The recently completed Essex and Clinton Counties Waterfront Plan, Clinton and Essex County Destination Plans, and regional and local waterfront revitalization plans have identified key projects that will improve the tourism appeal of Clinton and Essex County destinations and improve the regional tourism infrastructure. The Town of Saranac has received a 2011 Local Waterfront Revitalization Program Environmental Protection Fund grant from the Department of State to advance these projects and is now requesting proposals from Clinton and Essex County organizations and municipalities who would like to advance key tourism development projects.

Applicant:

Steve Peters, Superintendent of Recreation
City of Plattsburgh
(518)324-7709
peterss@cityofplattsburgh-ny.gov

Proposal: Downtown Plattsburgh Whitewater Park Feasibility Study **Amount Requested: \$11,000**

This proposal encompasses exploring the feasibility of augmenting specific sections of the Saranac River in downtown Plattsburgh to create whitewater "play waves" that are attractive to whitewater kayakers. "Play waves", or in-stream structures, consist of strategically placed boulders (often mated and grouted), that create a specific type of flow in the water. Most commonly, the flow of the water reciprocates on itself allowing a kayaker to "surf" the wave which invariably promotes whitewater paddling skill building, "freestyle" tricks, and exceptional spectator opportunities. As is common in whitewater parks, kayakers take turns and stay in the general vicinity of the water features, as opposed to running the river from point A to point B (though this can also take place on the Saranac River with great enjoyment). There are many other types of features that also cater to other water activities including fishing, tubing, canoeing, surfing and rafting. Common ancillary benefits to augmenting the river for such a purpose also include enhanced fishing habitat and the break-up of flood ice.

There are many whitewater parks across the country, with a strong focus in the western United States. The most successful parks have eight to ten features and exist in urban areas within derelict or struggling central business districts. Whitewater parks are heavily touted as economic engines for local communities. In the example of Golden, Colorado, a whitewater park was built for \$165,000 and studies indicate that it contributes \$1.4 million to the local economy annually. Kayakers will often travel hundreds of miles in a weekend for the right conditions, will have disposable income to spend at their destinations, and will repeatedly stay in areas where they can enjoy their sport.

***Saranac River
Whitewater and Habitat
Improvement Project
Plattsburgh, New York***



Proposal for Feasibility and Conceptual Design Services

By Recreation Engineering & Planning (REP)

July 13, 2012

This contract is being sent to Steve Peters, Superintendent of Recreation

Saranac River- Whitewater and Habitat Improvements Project			
Scope of Services			
	Task	Deliverables	Cost (based on \$145/hr)
1	Perform a one-day site inspection of the Saranac River in Plattsburgh, New York. Meet with municipal staff, paddlers, tribal leaders and other interested parties on site to confirm the viability of the project and to discuss concerns related to "non-starter" observations, permitting, land ownership, costs and site development. The site visit includes a 30-minute presentation to interested stakeholders.	Site Visit	\$2,200
2	Expenses: Travel, fax, printing, copies, phone. Assumes one day and one night travel expenses.		\$800
3	<p>Develop a reproducible conceptual plan or schematic design for the site. This plan will include recommendations for in-channel improvements to enhance whitewater and habitat opportunities. The intent is to provide:</p> <ul style="list-style-type: none"> •Approximate rendering (conceptual level) of structures that are structurally and hydraulically sound, aesthetically pleasing and natural in appearance. •Structures that are designed to withstand major flooding as well as help reduce any bank erosion problems. •Enjoyable recreational features for boaters and recreationalists of all ability levels •Enhanced habitat and fish passage opportunities •An area that can be enjoyed by boaters, bank users and fisherman alike. 	Conceptual Plan Documents and Summary Report	\$7,100
4	Conceptual Level Cost Estimate	Cost Estimate	\$900
Total			\$11,000

Recreation Engineering and Planning
485 Arapahoe Ave
Boulder | CO | 80302
(303) 545-5883

C:\mydocuments_ss\REP Files\plattsburgh\Plattsburgh_contract_prop.doc

Key Waterfront Revitalization Project Advancement in Clinton and Essex Counties

Notice of Funding Availability

The recently completed Essex and Clinton Counties Waterfront Plan, Clinton and Essex County Destination Plans, and regional and local waterfront revitalization plans have identified key projects that will improve the tourism appeal of Clinton and Essex County destinations and improve the regional tourism infrastructure. The Town of Saranac has received a 2011 Local Waterfront Revitalization Program Environmental Protection Fund grant from the Department of State to advance these projects and is now requesting proposals from Clinton and Essex County organizations and municipalities who would like to advance key tourism development projects.

All organizations interested in obtaining funding to advance a project must submit a formal request for assistance by Wednesday, July 18th. Project proposals must be submitted by email to Melissa McManus at melissamcmanusllc@gmail.com. It is anticipated that projects will be notified of funding by early August.

For information, please contact Melissa McManus at (518) 297-6753 or melissamcmanusllc@gmail.com.

Key details for Project Sponsors:

- Proposals for funding should include a one page project narrative, proposed work plan, and detailed budget for the use of project funds. Interested project sponsors should also indicate any match contribution they can bring to the project.
- Since a follow up request for funding from the Local Waterfront Program for key Clinton and Essex County projects will be made as part of the 2012 CFA process, project sponsors are encouraged to contact Melissa McManus at melissamcmanusllc@gmail.com or (518) 297-6753 to discuss anticipated Phase II funding needs.
- Proposals will be reviewed by the Project Advisory Committee and DOS representatives and selected for funding based upon the following criteria:
 - 1) Project alignment with the Essex and Clinton Counties Waterfront Plan, North Country Regional Economic Development Council Strategic Plan Vision and Strategies, Clinton and Essex County Destination Plans, and regional or local waterfront revitalization plans, and
 - 2) Project impact, readiness, and organizational capacity and local resources committed to leverage successful project completion.